



Republic of Botswana



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ANNUAL WORK PLAN – 2018

Project Title: Support to the Ministry of Finance and Economic Development to Lead in the Coordination of SDGs Implementation in Botswana.

Thematic Area: Sustainable Economic Development

Management Arrangement: National Implementation/National Execution

ATLAS Award ID:

ATLAS Project ID:

2018 budget: US\$296,000

United Nations Development Programme (UNDP)

Jacinta Bontop

UNDP RR

17/6/2018

Name

Position

Date

Ministry of Finance and Economic Development(MFED)

T. Nyamadzaru

*SECRETARY/ ECONOMIC
AND FINANCIAL
POLICY*

8th June, 2018

Name

Position

Date

EXPECTED OUTPUTS	PLANNED ACTIVITIES	PLANNED MILESTONES	Planned Budget by Year												RESPONSIBLE PARTY	PLANNED BUDGET				
			Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec		Funding Source	Amount			
Output 1: Enhanced capacity of the MFED through the National Secretariat to support advocacy, sensitization and awareness raising and other strategic communication interventions on the SDGs in Botswana	Recruitment and placement of a Project Manager within the MFED/National Secretariat to support it in the coordination and implementation of the SDGs.	TOR drafted for the Project Manager	X	X														GoB/MFED, UNDS	64,000	
		The procurement process (advertise, longlisting, shortlisting and interview) for the Project Manager undertaken				X	X													GoB/MFED, UNDS
	Recruitment of a Communication Officer within the MFED/National Secretariat to support advocacy, sensitization and awareness raising and other strategic communication interventions on the SDGs.	TOR drafted for the Communication Officer	X	X															GoB/MFED, UNDS	50,000
		The procurement process (advertise, longlisting, shortlisting and interview) for the Communication Officer undertaken				X	X												GoB/MFED, UNDS	
	Ensure the necessary support is provided to the NSC and Technical Task Force to perform their functions	The Communication Officer recruited and placed within the MFED/National Secretariat																	GoB/MFED, UNDS	4,000
		Preparation for Regular NSC and Technical Task Force (TTF) Meetings-agendas and minutes of previous meetings prepared.	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	GoB/MFED, UNDS	
		Reports of action points drafted for meetings and minutes of meetings taken and documented.	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	GoB/MFED, UNDS	

	Updates on SDGs implementation prepared and presented at NSC and TTF meetings	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	GoB/MFED, UNDS	MFED UNDP NS/TTF	2,000	
	MONITORING																							120,000	
Sub-Total for Output 1																									
Output 2: Enhanced capacities of sector ministries and departments at national and sub national levels to plan for the localisation and mainstreaming of the SDGs in their sector and budgets	Tailor-made SDG training manuals designed for planning, budgeting, M&E Officers and other relevant stakeholders for the localization, awareness raising and mainstreaming of the SDGs in Botswana at national and sub-national levels																							20,000	
	At least two (2) training workshops conducted for planning, budgeting and M&E officers on SDGs localization and mainstreaming.															X								20,000	
	At least two (2) workshops conducted to train training of trainers for at least 50 sector officers and SDGs focal points on SDGs localisation, awareness raising and mainstreaming at national and sub-national levels																								2,000
	MONITORING																								
Sub-Total for Output 2																									
Output 3: A comprehensive advocacy, sensitization and awareness drive undertaken across the country on the SDGs, targets and indicators to ensure no	Preparation of IEC materials in both English and the official local language to support advocacy, sensitization and awareness raising on the SDGs																								
	Communication Strategy and Action Plan finalized and IEC materials prepared to support advocacy, sensitization, awareness raising and implementation of the SDGs.																								20,000
Sub-Total for Output 2																									
	At least two (2) advocacy, sensitization, and awareness raising workshops and stakeholder engagements on the SDGs undertaken with the participation																								20,000
Sub-Total for Output 2																									

Assessment (DFA) to explore the funding possibilities available to the Government for implementation of the SDGs	Consultant hired to undertake the DFA and final report produced, launched and disseminated	X	X	X	X	X	X	X	X	X	GoB/MFED, UNDS and other donors	30,000
Support the finalization of the draft National Human Development Report (NHDR)	The draft NHDR revised, approved, presented for graphic design and printing, launched and disseminated	X	X	X	X	X	X	X	X	X	GoB/MFED, UNDS and other donors	20,000
Support the development and launch of the South-South & Triangular Cooperation (SS&TrC) Strategy and Action plan	Support the finalization of the SS&TrC Strategy and Action Plan, the launch programme and dissemination	X	X	X	X	X	X	X	X	X	GoB/MFED, UNDS and other donors	1,000
MONITORING											NSC/NS	106,000
Sub-Total for Output 4												296,000
Total												296,000